

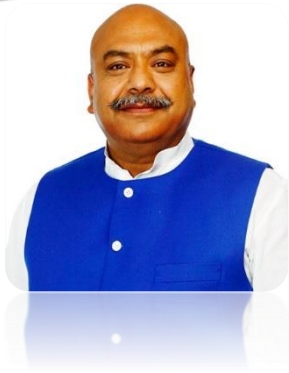


KHO KHO FEDERATION OF INDIA

COMPETITION GUIDELINES

FOR CONDUCTING NATIONAL KHO KHO CHAMPIONSHIP

As updated upto April 2022



Dear Friends,

Greetings from the Kho Kho Federation of India!!

We would like to express our sincere gratitude and congratulations to all State/UT Kho Kho Associations and associated Units, who are intending to host the most prestigious National Kho Kho Championship / Tournament.

We really believe that this event will act like a bridge for sportsmanship, friendship, cooperation and mesmerizing experience for all the participating States/UTs & Units including the host.

We strongly believe that the hosting State/UT will ensure the best to represent the highest class and honour of all the participants, besides seamless organization of the event.

We're extremely glad to state that we, the KKFI is pleased to extend our sincere support for the smooth & effective conduct of this event and wishes you a great success in all the future endeavors.

Let's work hard to reflect the spirit of "Kho Kho" across the nation.

Let's Kho !!

(Sudhanshu Mittal)

**President,
Kho Kho Federation of India**

(M. S. Tyagi)

**General Secretary,
Kho Kho Federation of India**

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1. NATIONAL KHO KHO CHAMPIONSHIP

National Kho Kho Competitions, a mass participation sports programmes, are being organised across the country every year for providing an ample opportunity to young Men and Women to participate in the competitive sports.

The organization of National Kho Kho Competitions was started in 1959-60 and was being operated through Kho Kho Federation of India (KKFI). The National Kho Kho Championships / Competitions are organised by the affiliated State/UT Kho Kho Association of KKFI with technical support from the KKFI. The following National Kho Kho Championships/Tournaments are being conducted under the aegis of KKFI:

- i) Senior National Kho Kho Championship
- ii) Junior National Kho Kho Championship
- iii) Sub-Junior National Kho Kho Championship
- iv) Federation Cup Open National Kho Kho Championship
- v) All India Invitational Kho Kho Tournament

2. AFFILIATED UNITS

2.1. STATE ASSOCIATIONS

- | | | |
|-------------------|---------------------|----------------------------------|
| 1. Andhra Pradesh | 9. Himachal Pradesh | 17. Punjab |
| 2. Assam | 10. Jharkhand | 18. Rajasthan |
| 3. Bihar | 11. Karnataka | 19. Tamil Nadu |
| 4. Chhattisgarh | 12. Kerala | 20. Telangana |
| 5. Delhi | 13. Madhya Pradesh | 21. Tripura |
| 6. Goa | 14. Maharashtra | 22. Uttarakhand |
| 7. Gujarat | 15. Manipur | 23. Uttar Pradesh ⁽²⁾ |
| 8. Haryana | 16. Odisha | 24. West Bengal |

2.2. UNION TERRITORY ASSOCIATIONS

- | | |
|-----------------------|----------------|
| 25. Andaman & Nicobar | 27. Puducherry |
| 26. Chandigarh | |

2.3. ASSOCIATE MEMBERS

- | | |
|--|-------------------------------------|
| 28. Arunachal Pradesh ⁽¹⁾⁽⁴⁾ | 35. Kolhapur ⁽¹⁾⁽⁴⁾ |
| 29. Airports Authority of India (AAI) ⁽¹⁾⁽³⁾ | 36. Ladakh ⁽¹⁾⁽⁴⁾ |
| 30. All India Police Sports Control Board (AIPSCB) ⁽¹⁾⁽³⁾ | 37. Madhya Bharat ⁽¹⁾⁽⁴⁾ |
| 31. Border Security Force (BSF) ⁽¹⁾⁽³⁾ | 38. Nagaland ⁽¹⁾⁽⁴⁾ |
| 32. Railway Sports Promotion Board (RSPB) ⁽¹⁾⁽³⁾ | 39. Sikkim ⁽¹⁾⁽⁴⁾ |
| 33. Dadra Nagar Haveli and Daman & Diu ⁽¹⁾⁽⁴⁾ | 40. Vidarbha ⁽¹⁾⁽⁴⁾ |
| 34. Jammu & Kashmir ⁽¹⁾⁽⁴⁾ | |



NOTE:

- (1) These teams are not eligible to take part in **National Games**.
- (2) Affiliation under review.
- (3) Provisional affiliation without voting rights.
- (4) Associate Member without voting rights.

3. FINANCIAL ASSISTANCE

The Kho Kho Federation of India has been extending Financial Assistance to the affiliated State/UT Kho Kho Associations for conducting National Kho Kho Championship for Senior, Junior and Sub-Junior Categories as per the following norms:

S. No.	Event Category	Financial Assistance from MYAS/KKFI
i)	Senior National Kho Kho Championship	Rs. 17 Lakh
ii)	Junior National Kho Kho Championship	Rs. 17 Lakh
iii)	Sub-Junior National Kho Kho Championship	Rs. 17 Lakh
iv)	Federation Cup Open National Kho Kho Championship	Rs. 5 Lakh
v)	All India Invitational Kho Kho Tournament (Subject to obtain prior permission from KKFI to conduct the event)	No Financial Assistance shall be provided.

Wherein, 75% amount of the abovesaid financial assistance shall be released as advance to the host State/UT Kho Kho Association prior to the competition/event and the remaining admissible amount shall be released on settlement of accounts received from SAI/MYAS after submission of Utilization Certificate along with supporting bill / vouchers / documents etc. The Financial Assistance can be utilized for any or all of the following aspects:

- i) Boarding, Lodging
- ii) Hiring of FOP/Equipment
- iii) Payment of Technical Officials & Prize Money.

All State/UT Kho Kho Associations availing assistance from KKFI must clearly reflect the logo of the KKFI, SAI and MYAS at all prominent location including digital platforms, apparels of the sportspersons.

4. COMPETITION FORMAT

The National Kho Kho Championship should be conducted as per the rules laid down by Kho Kho Federation of India. The competitions should be conducted in progression. Direct entry of player/ team at any level of competitions is not permissible. Prior



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permission from the Competent Authority, Kho Kho Federation of India should be obtained for participation of the contingent of such State/UT, which did not conduct the lower-level competitions. The following categories are as under:

1. Senior National Championship (Men & Women) open to all.
2. Junior National Championship (Boys & Girls) under 18 Years*
3. Sub-Junior National Championship (Boys & Girls) under 14 Years*
4. Federation Cup Open National Kho Kho Championship with Twelve (12) Senior Teams from Six (6) Zones.

NOTE:

* [Age will be calculated as on last day of the respective championship]

5. COMPOSITION OF TEAMS

5.1. SENIOR (MEN/WOMEN)

A Kho Kho Team is comprising of 18 Members (i.e. 15 Players (Male/Female) + 1 Coach + 1 Manager + 1 Support Staff (i.e. Trainer/Physio/Doctor).

Total No. of Participants:		
1.	Team Members (18 x 80 Teams)	1440
2.	Technical Officials	50
3.	Office Bearers	3
4.	State/UT/Unit Secretaries/Officials	40
5.	Chairman, Convener & Members of different Sub-Committees	20
6.	Administrative Staff, KKFI	7
	Total:	1560*

NOTE: -

* **Total Participants (approx.) 1560** except local organizers and volunteers.

* **2 Men & 2 Women Teams** from each of the **6 Zones (432 participants)** and **20 technical officials** shall be included for the **Federation Cup**.

5.2. JUNIOR / SUB-JUNIOR (BOYS/GIRLS)

A Kho Kho Team is comprising of 18 Members (i.e. 15 Players (Male/Female) + 1 Coach + 1 Manager + 1 Support Staff (i.e. Trainer/Physio/Doctor).

Total No. of Participants:		
1.	Team Members (18 x 72 Teams)	1296
2.	Technical Officials	50
3.	Office Bearers	3
4.	State/UT Secretaries	36
5.	Chairman, Convener & Members of different Sub-Committees	20
6.	Administrative Staff, KKFI	7
	Total:	1412**



NOTE: -

**** Total Participants (approx.) 1412 except local organizers and volunteers.**

6. AGE VERIFICATION

The participants should produce at the venue of competitions either of the documents mentioned below:

1. Birth certificate issued by the competent authority or
2. Date of birth certificate issued by the concerned school (if studying) or
3. Date of birth certificate from the Sarpanch of concerned village panchayat (if not studying). In case of any doubt, the participant will have to undergo medical examination and the report of the medical examination will be final and binding.
4. Players falling under Index (i.e Junior ≤ 250 and Sub-Junior ≤ 215) will only be allowed to participate as per the age group and criteria fixed for classification of JUNIOR and SUB-JUNIOR category.

Procedure to detect age fraud should be adhered to in all competitions.

The players who are declared/found over aged/ not falling under Index criteria, should be debarred from participating in the competitions.

7. REGISTRATION OF PARTICIPANTS

All the players participating in the competitions should be registered on the Kho Kho Federation of India's Online Registration System i.e. www.khokhofederation.in/ORS/. The players should have obtained their UID in advance.

The Team Entry Forms duly filled in Player/Official UID, signed and countersigned by the competent authorities of State/UT concerned, for all the participants & officials shall be brought to the venue of the competitions. The Team Entries should also be submitted online from State/UT Dashboard well in advance.

No participant will be allowed to take part in the competitions, whose entry form is incomplete or who has not brought the duly completed entry form nor submitted online.

The participants will report at the venue, one day before the start of the competitions for registration. The Online Team Entries should be submitted by each participating State/UT Kho Kho Association/Unit at least two (02) days prior to the commencement of the Competition to the KKFI Online Portal.

- i) Registration of participants will be completed before the start of competitions.
- ii) No participant would be allowed to play without registration.
- iii) A team of experts will be constituted to spot talented children in the sports disciplines included in the Tournament.



- iv) A committee for judging the performance of states in the March Past on the opening day will be constituted.
- v) Adequate security arrangements may be made for the safety of the participants and officials.
- vi) Proper drinking water arrangements should be ensured in the competition fields and also at the lodging places of the participants.

8. CIRCULAR FROM THE ORGANIZING COMMITTEE

It is mandatory that a **Circular** with all the detail information related to the **Championship** including **Route Chart** as well as **Weather information** etc. shall be circulated **prior to the Championship** to all the Participating Units by the **Organizing Committee** so that, the concern team authorities may get sufficient time for making necessary preparations and get their **Railway Reservation** for their smooth, comfortable and safe journey in addition to the **Circular** issued by General Secretary, KHO KHO FEDERATION OF INDIA.

The Railway Concession Certificate will be provided to all participating State/UT Associations / Units by KKFI, subject to issuance of same by the Ministry of Railways.

9. CEREMONIES

9.1. OPENING CEREMONY

The Opening Ceremony shall be conducted in the following manner:

- i) The Chief Guest shall be received by the organizing committee.
- ii) The Chief Guest shall be introduced to the members of the organizing committee and KKFI Office Bearers.
- iii) The KKFI Office Bearers shall accompany the Chief Guest and will be seated in the First Row on Stage.
- iv) Various teams in the alphabetical order, headed by the winners of the overall best state of last year will march into the arena, on the music of the band. Every contingent will be preceded by a placard, bearing the name of the State and accompanied by its flag. The teams will march around the stadium, saluting as they pass the central box by turning the heads to their right. The Chief Guest shall take the salute. The contingent of the host State will be at the rear end.
- v) They will line up in the center of the arena in columns: every team behind its shield and flag facing the main stand.
- vi) The Organizing Committee will invite the Chief Guest to declare the National Level Competition - Open.



- vii) The Chief Guest will pronounce **“I declare the _____ (name of the competition) open”**.
- viii) A fanfare is sounded by the Trumpeters and the KHO KHO FEDERATION OF INDIA flag is raised in the arena. Balloons are released from all sides of the arena and crackers sounded.
- ix) The torch bearer enters the track, takes a lap around the track, climbs up steps on the farther side of the stadium, lights the flame and alights.
- x) The flag bearers of all the States form a semi-circle on either side of the rostrum. The captain of the host State will advance to the position on the rostrum with the bearer of his flag on his left side. He will hold in his/her left hand a corner of the flag and facing the central box pronounces the oath.
- xi) Oath: **“In the name of all the competitors, I promise that we will take part in the _____ (name of the competition) respecting and abiding by the rules which govern them in the true spirit of sportsmanship for the glory of sports and the honour of our team.”**
- xii) There will be trumpet and sports flag together with other flags will be lowered.
- xiii) The flag bearers rejoin their teams.
- xiv) The Athletes march out to the music of the band or shall stand in front of dais/stage.
- xv) Cultural program for _____ (name of the competition) starts.

9.2. CLOSING CEREMONY

The Closing Ceremony shall be conducted in the following manner:

- i) Arrival of the Chief Guest.
- ii) Final _____ match begins.
- iii) After the last event of day, the flag-bearers preceded by the placard-bearers will march into the arena in a single file and on passing the saluting dais move on to markers placed in a semi-circle in front of the dais. A distance of seven places will be maintained between each flag bearer. The placard-bearers will occupy the same positions as in the opening ceremony in the center of the field spread out in a line. Following the last flag-bearer, the column of team members in six will move into the arena. Organising Committee may take the decision as per their convenience.



9.3. VICTORY CEREMONY

- i) The winners of first, second and joint third places shall report immediately to the master of ceremonies for the victory ceremony.
- ii) The victory ceremony shall be held immediately after the final of each competition on the same venue. The utility prizes should be awarded to the medal winners in individual or team events at the venue of the competitions.
- iii) Medal and Merit certificates to the winners of first 4 places will also be awarded at the victory ceremony.

9.4. PRIZE DISTRIBUTION

- i) Shields for Team Championship will be awarded at the closing ceremony. Medals & Trophies will be awarded by the Chief Guest to the Winner, Runner-up and joint Third Place holder teams at the Closing Ceremony
- ii) The organizing committee shall request the Chief Guest to declare the competition close.

9.5. ACTION POINTS FOR THE HOST STATE

- i) The KKFI will send a circular to all the States/UTs/Units (if require) giving detailed information about the National Kho Kho Competition/Championship, inviting them to participate in the same. Details about the venue of competitions, such as the likely weather conditions during the days of the competitions, trains connecting the place from different directions, telephone numbers etc. will also be circulated well in advance.
- ii) After the arrival of the contingents at the venue of competitions, a meeting with the leaders of the contingents should be called in which all important instructions, information of the competitions about the programme to be followed should be given.
- iii) The competitions are to be conducted on league cum knock out basis.
- iv) As far as possible, the officials from the non-playing states may be given duty from the knock out stage.
- v) In case of any protest, it should be accompanied with the fee of Rs. 1,000/- (Rupees One Thousand) only. The protest would be referred to the jury of appeals, whose decision will be final & abiding to all.
- vi) Consolidated Programme for all days has to be circulated in the Managers" meeting on the first day, to be followed by detailed programme for each discipline. A format for the consolidated programme is given below:



9.6. PROGRAMME:

S.No.	Details of Programme	Date(s)	Time
i)	Registration of participants		
ii)	Meeting with the team officials and clinics at prior to the competitions		
iii)	Rehearsal of Opening ceremony		
iv)	Assembly of all teams for opening ceremony at Start of the competitions		

10. FORMATION OF COMMITTEES

The host state is required to form committees for making various arrangements for the successful conduct of the National Level Competitions. Details of the main committees are given below:

- i) Organizing Committee
- ii) Reception Committee
- iii) Accommodation and Sanitation Committee
- iv) Medical Committee
- v) Transport Committee
- vi) Cultural Programme Committee
- vii) Boarding Committee
- viii) Press, Publication Souvenir Committee
- ix) Grounds Preparation Committee
- x) Technical Committee
- xi) Ceremonial Committee
- xii) Finance Committee

The host state will be required to circulate Names & Contact details of the concerned member/s dealing with respect to abovesaid committees alongwith tasks & duties as assigned to each committee.

11. FACILITIES TO BE PROVIDED DURING COMPETITIONS

11.1. LODGING ARRANGEMENTS:

PLAYERS:

- i) A minimum suitable Hotel / Hostel / Guest House / Dormitory accommodation shall be provided, with bedding rolls as per weather conditions separately for Boys and Girls.



- ii) Clean bathrooms & toilets should be provided in the ratio of 1:10 separately for Boys and Girls (i.e. one bath room & one toilet for 10 children)

COACHES / MANAGERS / TECHNICAL OFFICIALS / SUPPORT-STAFF:

- i) A suitable twin-sharing accommodation shall be provided near the venue of competitions, which may be in Hotel or Guest House / Dharamshala or Equivalent etc.

STATE SECRETARIES / SUB-COMMITTEE MEMBERS / OBSERVER / KKFI STAFF:

- i) A suitable twin-sharing accommodation shall be provided near the venue of competitions in Hotel or Guest House etc.

KKFI EXECUTIVE COMMITTEE MEMBERS:

- i) A suitable twin-sharing accommodation shall be provided near the venue of competitions in Hotel or Guest House etc.
- ii) A fleet car with driver to be provided for Local Transportation.

KKFI OFFICE BEARERS (PRESIDENT / GEN. SECRETARY / TREASURER):

- i) A suitable single occupancy accommodation shall be provided near the venue of competitions in hotel (not less than 3 star).
- ii) A dedicated car with driver to be provided for Local Transportation.

NOTE: -

*** Free Boarding and Lodging shall be provided to all participants for 7 Days i.e., Five days' Championship and one day before and after the event.**

**** Free Boarding and Lodging facilities for Technical & Tournament Committee shall have to be arranged by the Organizer of the event at least two days earlier of the meet at the time of Junior and Sub-Junior Nationals for Preparatory work.**

11.2. BOARDING ARRANGEMENTS:

A suitable diet chart/ menu suitable to all will be prepared in consultation with the Managers and Coaches.

1. Tea (Morning Bed Tea.) - at their respective accommodation.
2. Morning Tea & Breakfast
3. Lunch
4. Afternoon Tea & Snacks
5. Dinner



NOTE: -

* *Food must be delicious, healthy & hygienic, mostly vegetarian. Milk should be provided for the players only with breakfast.*

** *Tea/Coffee shall have to be arranged at the ground for the Referees and Officials during the matches at least two times in each session.*

11.3. CERTIFICATES, TROPHIES, MEDALS & MEMENTOES:

1. **Participation Certificates, Merit Certificates, Medals (30 Gold, 30 Silver & 60 Bronze)** will be provided by the **KHO KHO FEDERATION OF INDIA**. The cost of the Participation/Merit Certificates and Medals will be borne by the organizers.
2. **Trophies for *Winners, Runners up and Third place holders*** shall have to be arranged by the **Organizing Committee**.
3. **Mementoes for Office Bearers, Observer, Convener and Members of the all Sub-Committees, Technical Officials & Other Dignitaries** shall be arranged by the **Organizing Committee**. Same for the **Players** may be arranged, if possible.

Certificate for Best Award like Eklavya, Rani Jhansi, Abhimanyu, Janaki, Bharat and Ela for respective Championship will be arranged by the **Federation**. **Replica** shall have to be arranged **by the organizers**.

11.4. PROFESSIONAL CHARGES:

The following rates will be followed, in a uniform manner, for payment of fee to members & officials of KKFI. The expenditure on payment of fee should be met within financial assistance provided for conduct of competitions.:

1. President / General Secretary / Treasurer, KKFI will be eligible for Economy Class Air Fare and honorarium @ Rs.1000/- per day for actual period of the Championship with Incidental Charges Rs. 500/-.
2. Vice Presidents / Joint Secretaries / Observer, KKFI and Chairman / Conveners / Co Conveners, KKFI and Administrative Staff of KKFI will get 2AC Railway fare (**to and fro**) and Journey Expenses @ Rs. 400 per day for **to and fro journey** and honorarium @ Rs. 500/- per day for actual period of the Championship with Incidental Charges Rs. 400/-.
3. Members/Sub-Committee member (if invited by KKFI) will get 3AC Railway fare (**to and fro**) and Journey Expenses @ Rs. 300 per day for **to and fro journey** and honorarium @ Rs.500/- per day for actual period of the Championship with Incidental Charges Rs.300/-.



4. Technical Officials will get Sleeper Class Railway fare (**to and fro**) / 3AC Railway fare (**one sided**) and Journey Expenses @ Rs. 200/- per day for **to and fro journey** and honorarium @ Rs.400/- per day for actual period of the Championship with Incidental Charges Rs. 200/-.

NOTE: -

In special case Air fare may be allowed with the approval of Competent Authority

11.5. MEDICAL FACILITY:

Medical facilities with Doctor, Nurses, Common Medicine and Ambulance shall be provided to the participants at the venue. There shall be FIRST-AID CAMP at the ground with appropriate FIRST-AID FACILITIES. The host state should also have tie-up with nearby hospital in case any emergent situation occurs.

11.6. TRANSPORTATION:

The host state will provide local transport to:

- i) The teams on arrival & on departure
- ii) Venue of competition from the place of staying

Organizers shall provide the **Transport Facilities** to the participants if the Venue is far away from the **Railway Station/Bus Terminus/Airport**. They will also provide the **Transport** if the Lodging Place is also far away from the ground. They may also provide **Vehicles/Cars** to the **President & General Secretary** for the entire period of the **Championship**.

11.7. REQUIREMENTS AT THE VENUE OF COMPETITIONS:

Along with technical requirement of each discipline following arrangements should also to be made at the venue of the competitions: -

- i) **Ambulance:** It should be equipped with all the necessary requirements needed in any emergency. One ambulance should be stationed at each venue of the competitions;
- ii) **First-Aid box and Medical Attendant:** A medical attendant and four persons with a stretcher should be present during the competitions at each venue;
- iii) **Drinking Water Arrangements:** Supply of clean and adequate water should be maintained throughout the competitions;
- iv) **Security:** During the matches, competitions, arrangement should be made in such a way that spectators do not enter the arena.
- v) **All Covid** related protocols issued by MYAS / SAI and local authorities must be followed



Apart from the above facilities, the following arrangement should also be facilitated by the Organizer for smooth conduct of the event:

- i) One (01) Meeting Room / Conference Hall with adequate seating for around 100 persons
- ii) One (01) Sports Hall for conduct of Indexing for the batches of 100 players for around 1000 players (Boys & Girls) one day prior to the competition.
- iii) Equipment like 02 (two) Weighting Machines and 02 (two) Height Measuring Scale (Stadiometer) will be required for effortless conduct of Indexing.
- iv) Adequate arrangement of Water, Tea & Snacks for the abovesaid meetings.

12. GROUND ARRANGMENT

The organizer should facilitate Four Kho Kho Grounds/Courts at the Field-of-Play (FOP) for the competition, out of which one should be of Mat Court. The ground will be almost even slightly oval shaped at the center, so that rain water cannot stag if, in case there is continuous rain.

The FOP at the Competition Venue should be free grass and it's laid out East – West as far as practicable; marked with White Paint/lime Powder as per specification mentioned in the Rule Book of KHO KHO FEDERATION OF INDIA.

This ground should be fenced properly for smooth and safe conduct of the matches. There should be two more grounds outside the arena for practice which should be keeping safe distance from the main ground.

13. LIGHTING ARRANGMENT

There should be proper lightning arrangements on the playing grounds, the lux level standard is vastly different between broadcasting & non-broadcasting competitions. Accordingly, the stadium lighting illuminance during the Final matches would be at least 300 lux level at each court. The stadium lighting illuminance minimum have 250 lux during the League matches.

14. SITTING ARRANGMENT

Outside the playing arena, there should be a separate sitting enclosure for the technical officials etc. and Referee's Board along with communication addresses system.

Inside the arena, there should be proper sitting arrangements for the Player's and Referee's as per KKFI norms, Chairs for reserve Players, Coaches, Managers and Referee's (18 Chairs in each end of the ground, 8 chairs for Technical Officials) and one table for Referee's with a Garden Umbrella/Pagoda must be provided.



15. PLAYERS CHANGING ROOM

At least two changing rooms with necessary requirements (one for Men/Boys & one for Women / Girls) should be provided.

16. DRINKING WATER FACILITIES

Fresh and hygienic drinking water for players and officials should be provided during the matches at the ground.

17. FIRST AID FACILITIES

First Aid camp with adequate medical facilities should be arranged during matches with Doctors, Nurses along with an Ambulance Van.

Guidelines issued by the Ministry of Health & Family Welfare (MoHFW) / Ministry of Youth Affairs & Sports (MYAS) / Sports Authority of India (SAI) / State Government / any other concerned authority must be followed in letter-in-spirit to prevent spread of nCovid-19 pandemic includes the following:

- i) All participants must carry their nCovid-19 vaccination certificate during the event for their smooth participation.
- ii) Participants do not have vaccination certificate, must have prior nCovid-19 testing done, which would be furnished at the time of arrival.

18. SANITISATION FACILITIES

Neat and Clean Separate Toilets (for Men/ Boys and Women/Girls) both category with sufficient **Water Facilities** should be made available near to venue of the competition.

19. OFFICE ACCOMODATION

Well-equipped one office accommodation for General Secretary, KKFI and their Staff and Tournament, Technical and Referees Board with communication system should in the complex to Setup of KKFI Venue Office for seamless management & operations:

- i) 01 (one) Executive Chair with Table and 10 office chairs for seating.
- ii) Broadband WiFi Internet Connectivity (min 50 mbps)
- iii) One sofa set with center table
- iv) 01 (one) Tea / Coffee vending Machine (with additional premixes & adequate cups).
- v) 01 (one) Water Dispenser with adequate number of disposable Glasses



20. OTHER REQUIREMENTS

Apart from the mentioned arrangements, these are the requisites to be supplied by the Organizing Committee to the Convener, Tournament Committee for the smooth management of the competition.

- i) Approved Score Sheets and other necessary papers as per requirement are to be prepared by the Organizing Committee.
- ii) Time display – cards (Four sets) numbering 1 to 8 (for Senior & Junior) and 1 to 6 (for Sub-Junior) painted on both sides of 8 inches X 8 inches 6mm thick plywood or similar board with 6 inches grip with contrast color visible from distance should be provided by the Organizing Committee.
- iii) Minimum eight Sets (i.e., 4 Sets of Green Colour + 4 Sets of Red Colour) of Player changing Display – cards numbering 1 to 15 painted on both sides of 8 inches X 8 inches 6 mm thick plywood or similar thing with 6 inches grip with contrast color visible from distance to be used by the Asst. Scorer during the match for changing of players for each ground is required.
- iv) Wrist Band (SIX SETS) of two different color for the identification of Captions of both the teams.
- v) Six Sets of Arm badges for conducting official's a set of Eight written 'REFEREE', 'UMPIRE' (2 in number), "POST UMPIRE' (2 in number), TIME KEEPER', 'SCORER-I', 'SCORER-II', to be supplied prior to the Championship.
- vi) Ground Volunteers at least four for each ground guided by an In-Charge, technically equipped shall be available on the ground during the Match Session.
- vii) For Junior and Sub-Junior National Kho Kho Championships, height & weight measuring facilities system must be provided by the organizer prior to one day earlier of the Championship.
- viii) Tea /Coffee/ Soft Drinks with snacks shall be provided to the Ground Official, Technical Officials, and other technical person at least two times in each session.

20.1. STATIONERY

S No	Item	Specification	Qty.
1)	Portable Hard-disk	External Hard drive – 2 TB capacity	01
2)	Steel Almirah	Big Steel Almirah with Lock	01
3)	Printer A4	Color Laser Multi-Function A4 Printer with spare Cartridges/Toner	01
4)	Certificate Paper	A4, Matte-Finish, 200 GSM	1500



5)	Files	Official Files	12
6)	Ball Pen	Blue - 5; Black - 5; Green - 5; Red - 5	20
7)	Gel Pen	Blue - 5; Black - 5; Green - 5; Red - 5	20
8)	Permanent Marker	Blue - 2; Black - 2; Green - 2; Red - 2	08
9)	Jute Bag	20 kg	06
10)	Stapler	Small	02
11)	Stapler Pins	Small (No10) - Box	02
12)	Punching Machine	Double Hole	02
13)	Craft Cutter	Standard	02
14)	Scale	Steel - 12 inches	02
15)	A4 White Paper	Reams	02
16)	Whitener	Small pen	02
17)	Glue	Fevistick - Medium size	04
18)	Cello-tape	Transparent 2 cm & 4 cm rolls	02
19)	Scissors	Medium	02
20)	Clip Board	Size for A4 paper	07
21)	Pen-Drive	32 GB	02
22)	Flag Sticks	02 Red and 02 Green	03 Sets

21. PRESS & MEDIA

During the Championship there should be a separate arrangement for Press & Media like – Separate sitting arena and any other arrangement as per their requirements.

Photography & Videography of the competitions at all levels is compulsory. The CDs of the Videography, action photographs and newspaper clippings should be submitted to KKFI at the time of submission of UC.

21.1. PUBLICITY

Wide publicity may be given to the competitions in leading newspapers. Banners may be put up in prominent places of the city/town where the competitions are held. Logos of KKFI, SAI and MYAS must be displayed on all banners.

21.2. SOCIAL MEDIA

The host may facilitate Live Telecast with Tune-in & Tune-out Daily Interviews with Talent Surround Content Per Event and Event Trivia Posts on KKFI Social Media Handles includes the following:



- Article coverage of the event on Print & Digital Media
- Social Media Stories
- Event coverage and promotion through infographics.

22. SECURITY

Adequate security shall be provided at the ground as well as at the accommodation venue to avoid any unwanted situation, protection and safety of participants.

23. TALENT IDENTIFICATION

Members of the Selection Committee constituted by the competent authority of KKFI shall be deputed to all national level competitions to identify talented players for considering them for admission under various SAI Schemes and for the National Coaching Camps. The organizers should provide them all required facilities on and off the ground.

24. ANTI DOPING

For National level Kho Kho Championships, National Anti-Doping Agency (NADA) shall be requested to make necessary arrangements for collection of samples for dope testing. Action will be initiated against the players, who are found positive in dope testing as per the extant Anti-Doping Rules.

25. OBSERVER

An **Observer** will be deputed for the **National / Zonal Events** to observe overall execution/conduction of said Championship and after conclusion of said event, he/she must submit a detailed comprehensive report to the General Secretary, KKFI.

A team comprising of 2-3 persons shall also visit the competition venue prior to the competition for venue readiness exercise and to check/review the initial planning & preparations required for successful delivery of the event.

26. REPORTING

On Completion of the event, the Organizer (State/UT Kho Kho Association/Unit) is required to forward the sequential Photography & Videos of the event along with the **Post Event Report (Delivery & Impact)** to the KKFI.

NOTE: -

1. *The Federation Cup National Kho Kho Championship event may be organized either with Sub-Junior National Kho Kho Championship or separately. The participants eligible for this event are: Winners & Runners up of the Zonal Championships (Six Zones) and Host Team (if not qualified at Zonal Level). In this*



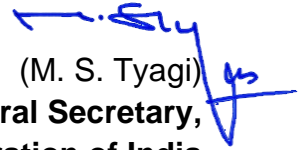
KHO KHO FEDERATION OF INDIA

B-1, Basement, Dhawandeeep Building, 6 Jantar Mantar Road, Opp. Kerala House, New Delhi 110001

Championship, Number of Participants will be reduced remaining all other conditions are same except in which Number of Participants concern.

2. *To organize any National Championship as stated above, willing State / Region / Union Territory shall apply in writing, to the General Secretary, KHO KHO FEDERATION OF INDIA for inclusion in the next year schedule.*
3. *If allotted, the organizers are liable to organize the Championship in a nice manner. They have to submit the Audited Accounts of the Championship within 20 days of the completion of the event.*

In case of any further information is required, which is not covered under these Competition Guidelines & Norms, please write to khokhofederationofindia@gmail.com or contact with the General Secretary, KHO KHO FEDERATION OF INDIA.


(M. S. Tyagi)

**General Secretary,
Kho Kho Federation of India**
