CONSTITUTION

OF KHO KHO FEDERATION OF INDIA

(AS UPDATED UPTO 5th JULY, 2021)

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(President) **(General Secretary)**

MEMORANDUM AND BYE LAWS OF THE KHO KHO FEDERATION OF INDIA

(Established in the year 1955)
(Affiliated to: International Kho Kho Federation, Asian Kho Kho Federation & Indian Olympic Association)
(Recognised by the Ministry of Youth Affairs and Sports, Government of India)

1. NAME

The name of the society shall be "Kho Kho Federation of India" or "Bhartiya Kho Kho Sangh" and shall be the sole governing body for Kho Kho. Men & Women, and has the exclusive right to govern the spot of Kho Kho India.

2. JURISDICTION

The jurisdiction of the Federation shall be extending over the entire Union of India.

3. HEADQUARTERS

The headquarters of the Federation shall be within India at a place where the General Secretary of the Federation has his / her principal place of work / residence or shall be at such place as decided by the General Council from time to time.

4. FINANCIAL YEAR

The financial year of the Federation shall be from 1st April to 31st March.

5. AIMS & OBJECTIVES

The aims and objectives of the Federation are as follows:

i) To develop, control, standardize and popularize the sport of Kho Kho throughout India.

ii) To affiliate and maintain membership with the Indian Olympic Association, the Asian Kho Kho Federation, International Kho Kho Federation and other significant sports organizations.

iii) To follow all the rules & regulations of International Kho Kho Federation (IKKF).

iv) To maintain international liaison for promoting the sport of Kho Kho worldwide.

v) To make the Bye laws and the rules & regulations of the Federation and its affiliated units to carry out the aims and objectives of the federation and to modify the same, if necessary, from time to time.

vi) To grant affiliation to State / Union Territory Associations governing Kho Kho and enrol them as Members as per the Bye laws and the Rules and Regulations of the Federation.

vii) To grant affiliation to an institution department, club, board, etc. and enrol them as Associate Members as per the Bye laws and the Rules and Regulations of the Federation.

(President) (General Secretary)

viii) To draft and / or rules of the spot, as applicable

(a) To draft and adopt rules and regulations for the conduct of National Chairmanships, federation Cup, or other invitational (international) Tournaments in India.

(b) To draft and / or adopt regulations of good governance and ethics in sports (Anti- doping, sexual harassment, etc.)

ix) To authorize, organize and conduct National Championships in various age categories (Seniors, Juniors, Sub Juniors, etc.) for both genders.

(a) To organize and conduct International Championships / Invitational Tournaments.

x) To organize and conduct coaching and training classes and / or camps for officials or coaches or players of Kho Kho.

xi) To select Kho Kho players, team or technical officials or administrators representing India in International competitions, seminars, programmes, symposia, events, etc.

xii) To raise finance for the fulfillment of the aims and objectives of the Federation.

xiii) To receive and collect subscriptions, donations, gifts, trophies, grants and assistance either in cash or kind, or borrow money, and expend the same for the fulfillment of all or any of the aims and objectives of the Federation.

xiv) To acquire and dispose of property, movable or immovable, or any rights or privileges that may be deemed necessary for the achievement of the aims and objectives of the Federation. No member of the federation shall have any claim on any movable or immovable properties of the Federation.

xv) To apply all the income and properties of the Federation for the fulfillment of its aims and objectives and not to pay any portion thereof by way of profit, dividend or bonus to anyone.

xvi) To arrange and conduct conferences, demonstrations, exhibitions, meetings, lectures, etc. to promote the game of Kho Kho.

xvii) To print and / or publish literature books, periodicals, brochures / leaflets, and / or make audio / videos, and / or use various communication mediums for the attainment of above-mentioned objectives.

xviii) To take disciplinary action against any member or anyone associated with the spot of Kho Kho for any type of misbehaviour or undesirable activity bringing discredit to the sport, which may be prejudicial to the interest of the Federation.

xix) To establish and uphold the values of Olympic Movement and maintain the ideals of Amateur Sports in Kho Kho.

(President) **(General Secretary)**

xx) Generally, do all acts necessary & expedient for the promotion of the sport of Kho Kho.

xxi) Generally, do all acts necessary and expedient for the promotion of any of the above objectives which are ancillary and / or incidental to the above objectives or to anyone of them that will further general purposes of the Federation.

6. INTERPRETATIONS / DEFINITIONS

Kho Kho Federation of India / Bhartiya Kho Kho Sangh hereinafter referred to as the "Federation" / "KKFI" shall be governed by its Memorandum of Association and these Bye Laws and the Rules and Regulations framed thereunder and shall follow all the applicable rules & regulations of International Kho Kho Federation (IKKF).

The following terms shall, unless the context requires otherwise, have the meanings as defined below:

i) **"Arbitration Committee"** shall mean the committee constituted by the Federation for resolution of disputes between Members of the Federation, officials or players, or any such matter at national level.

ii) **"Associate Member"** shall mean the Members other than the Member Associations and Athletes Committee Members. An Associate Member shall not be a member of the General Council, will not have any voting right in the General Council and will not be eligible to contest for the elections of the Executive Council.

iii) **"Athletes Committee"** shall mean the committee constituted by the Federation to involve the athletes in the administration of the Federation.

iv) **"Competent Authority" s**hall mean the President or the General Secretary, acting jointly or severally, or any such other authority to which the power is delegated by the Executive Committee from time to time.

v) **"Constitution"** shall mean the Memorandum of Association, By-laws and the Rules and Regulations of the Kho Kho Federation of India, as is amended from time to time.

vi) **"Ethic Committee"** shall mean the committee constituted by the Federation to safeguards the four key virtues of any sport: fairness, integrity, responsibility and respect.

vii) **"Executive Committee"** shall mean the Executive Committee of the Federation constituted as per these Bye Laws.

viii) **"Federation" / "KKFI"** shall mean the Kho Kho Federation of India.

ix) **"General Council"** shall mean and constitute of the assembly of upto two (02) representatives deputed by each Member Association (must be the members of executive committee of such Member Association), the Chairperson (or a chosen

representative) of the Athletes Committee and all the office bearers of the Federation namely 1. President 2. General Secretary & 3. Treasurer, who shall also be members of the General Council.

x) **"IOA"** shall mean the Indian Olympic Association.

xi) **"Kho Kho"** shall mean the sport played as per the rules of the sport of the Federation.

xii) **"Members"** shall mean and include the following

(a) Member of Associations

(b) Associate Members, and

(c) Athletes Committee Members.

xiii) **"Member Associations"** shall mean the State / Union Territory Associations accepted for membership under the provisions of these Bye laws.

xiv) **"NSF"** shall mean National Sports Federation.

xv) **"Office Bearers"** shall mean the office bearers of the Federation as specified in these Bye –laws.

xvi) **"Rules and Regulations"** shall mean the rules and regulations of the Federation, as framed / as may be framed, and amended, from time to time and shall include the applicable rules & regulations of international Kho Kho Federation (IKKF).

xvii) **"State / Union Territory Associations"** Shall mean the State Kho Kho Associations and / or the Union Territory Kho Kho Associations, as may be applicable.

7. MEMBERSHIP

7.1 ELIGIBILITY

The membership of the Federation shall be open to (i) Member Association i.e. the State / Union Territory Associations, (ii) Associate Members, and (iii) Athletes Committee Members.

i) **Member Associations:** shall mean a State / Union Territory Association.

A State / Union Territory Association shall mean an Association having jurisdiction throughout the applicable State / Union Territory of India, formed to conduct, control and promote the sport of Kho Kho, having its rules and regulations, is registered under State Societies Registration Act or Indian Society Registration Act 1860 or any other applicable statute, and having a legal presence certificate, where office bearers are elected on a periodical basis and may have affiliated member units.

ii) **Associate Members:** shall mean the institutions, departments, clubs, boards, etc. accepted by the Federation for its associate membership under the provisions of

these Bye laws of the Federation. An Associate Member shall not be a member of the General Council.

iii) **Athletes Committee Members:** Athletes Committee Members must be active athletes or retired athletes, having participated in the National Championship in any category.

7.2 MEMBERSHIP / AFFILIATION

7.2.1 Grant of Membership

i) **Member Associations – State / Union Territory Associations**: All applications of membership by State / Union Territory Associations must be in writing containing information required by the Executive Committee from time to time. Upon acceptance of the application and fulfillment of all requisite formalities, the membership of the Federation shall be granted to the applicant State / Union Territory Association.

ii) **Associate Members:** The applications for affiliation as associate members within prescribed format be submitted to the competent authority, for further consideration of affiliation by the affiliation / election review committee (AERC), if so constituted by KKFI. The AERC, if constituted by KKFI, will review & give recommendation to the competent Authority, else the competent authority will review the same. The General Secretary under consultation with President will take the final decision, which shall be ratified by the EC / GC.

iii) **Athletes Committee Members:** Athletes Committee shall be composed of total of 05 Athletes Committee Members, four elected (2 men and 2 women) by the Executive Committee and one athlete nominated by the President and / or the General Secretary of the Federation, and ratified by the Executive Committee.

7.2.2 Affiliation

i) The affiliated Members shall be bound by, and subject to, the Constitution of the Federation then in force and as is amended from time to time.

ii) In case of any dispute, the Constitution of the Federation will prevail and supersede over the constitution of the Member Associations, and the Member Associations will have to amend their constitution in line with the Constitution of the Federation within a specified timeframe to retain their membership with the Federation.

7.2.3 Membership / Affiliation Fee

i) Every applicant seeking membership of the Federation shall pay an admission fee and an annual renewal fee as decided by the Executive Committee from time to time.

ii) Renewal of membership of any Member will be done after submission of Renewal fee by 31st March every year.

iii) The Membership renewal fee shall be valid only for the particular financial year and should be paid before 31st March of every year.

iv) The applicant is required to furnish its legal presence certificate at the time of Affiliation / Renewal.

v) One State /Union Territory should have single affiliated State / Union Territory Association. They must follow the One State – One Unit rule.

vi) The affiliation fee and Annual Renewal Fee payable to the Federation shall be as follows:

S. No.	Member	Affiliation Fee	Renewal Fee
1.	State / Union Territory Association	Rs.5,000.00	Rs.5,000.00
2.	Associate Member	Rs.5,000.00	Rs.5,000.00
3.	Member – Athletes Committee	Nil	Nil

7.2.4 Defaulters & De-Affiliation

i) Any Member Association / Associate Member will be considered as a defaulter and shall be liable for de-affiliation in case:

(a) It is not depositing the requisite Affiliation / Membership / Renewal Fee, in time and in any event not later than 30 June every year. The Executive Committee will have the power to condone this delay.

(b) The Member Associations should in turn have a minimum number of affiliated district – level associations (not less than 50% of the districts in the State). In the event of not fulfilling the above criteria, the Member Associations may stand to lose the voting right and may be treated as Associate Member.

(c) It is working against the aim and objectives of Kho Kho Federation of India which may cause harm to the sport of Kho Kho.

(d) It is encouraging doping and / or not having checks & controls over Doping in their territory or any other violation of ethical conduct which may cause harm to the sport of Kho Kho.

(e) There is mismanagement and lack of co-ordination amongst the office bearers and member/s of the member and which may cause hard to the sport of Kho Kho.

(f) It fails to submit the Annual Report and Statement of Accounts to the Federation, every year in time.

(President) **(General Secretary)**

(g) It is in breach of / non- compliance with:

- The Bye-Laws and / or the Rules & Regulations of the Federation; and /or
- The guidelines as issued / may be issued by Ministry of Youth Affairs & Sports, Govt. of India, and / or.
- The provisions of the Sport Code.

(h) It fails to hold elections regularly in accordance with its Bye-Laws, Constitution of KKFI and the National Sports Code, in a fair and transparent manner, in accordance with the Model Election Guidelines forming part of the National Sports Code.

ii) Any Member Association will be considered as a defaulter and shall be liable for de-affiliation in case:

(a) It is not conducting their State Championships, Tournament's activity in the territory for which they owned the responsibility.

(b) It is not sending the teams in the scheduled Kho Kho National Championships being organized by KKFI.

(c) It fails to arrange for the participation of teams at least in minimum 02 (Two) age categories (both genders) in the National Championships, consecutively for 02 (Two) years.

(d) It does not consider to first resolve issues through the Arbitration Committee and instead directly opts for legal proceedings in court.

iii) Additionally, any Member may be de-affiliated at the discretion of the Competent Authority, which is ratified by the Executive Committee, subsequently.

Upon de-affiliation of a Member Association / Associate Member, an interim Committee / Ad-hoc Committee may be constituted immediately by the Competent Authority for smooth functioning of operations of the Member who has been de-affiliated, for an initial period of 06 (six) months, which can be extended by the Competent Authority.

7.2.5 Re-Affiliation

i) Any de-affiliated Member may apply for re-affiliation to the Federation through the General Secretary, the Federation, for further consideration.

ii) The Executive Committee shall have the sole right to take appropriate action and inform the General Council through General Secretary of the Federation.

iii) For re-affiliation, the de-affiliated Member shall be liable to pay to the Federation a Re-affiliation Fee, which currently is Rs.25,000/-. The Re-affiliation Fee may be revised by the Executive Committee from time to time.

8. GENERAL COUNCIL (GC)

The General Council shall consist of up to two (2 representatives deputed by each Member Association (must be the members of executive committee of that such Member Association), the Chairperson (or a chosen representative) of the Athletes Committee and all Office Bearers, namely 1. President, 2. General Secretary 3. Treasurer of the Federation who shall also be members of the General Council.

Upto 02 (Two) officials may represent a State / Union Territory Association in the General Council, and the authority given by the President shall prevail in case of any dispute. The representative officials of the Member Associations must produce a letter of authority to attend the meetings. The representatives deputed by a Member Associations must be the members of executive bodies of such Member Association.

9. EXECUTIVE COMMITTEE (EC)

The management of the Federation and the administration and enforcement of the Bye laws and the Rules and Regulations of the Federation shall be vested in the Executive Committee, subject to the resolutions passed by the General Council from time to time.

9.1 COMPOSITION OF THE EXECUTIVE COMMITTEE

Executive Committee will consist of total (Thirty – One) members comprising of:

(i) 01 (One) President, (ii) 08 (Eight) Vice – Presidents, (iii) 01 (One) General Secretary (iv) 04 (Four) Joint Secretaries – one from each Zone, (v) one (One) Treasurer, (vi) 01 (One) Member from Athletes Committee, and (vii) 15 (Fifteen) Executive Members elected from the Member Associations.

9.2 OFFICE BEARERS OF THE FEDERATION

There shall be 03 (Three) Office Bearers of the Federation, as follows:

i) President - 01 (One)

ii) General Secretary – 01 (One)

iii) Treasurer – 01 (One)

The 03 (Three) Office Bearers of the Federation shall not be eligible to be office bearers simultaneously of any other National Sports Federation except in the case of National Olympic Committee or any other multi – discipline organizations.

10. ELECTIONS

10.1 ELIGIBILITY

i) Candidates for the posts of President, General Secretary and the Treasurer, and for becoming members of the Executive Committee, must be citizens of India.

ii) Candidates for the post of President, General Secretary and the Treasurer must have attended minimum 02 (two) Annual General Council Members of the Federation, provided however that such condition may be waived if a candidate is recommended for such post jointly by the President and the General Secretary.

iii) Candidates must represent an affiliated Member Association; provided however in the event of de-affiliation of the Member Association of an elected candidate in mid-term, the post of such elected candidate shall remain good for his/ her entire term of office.

iv) Notwithstanding the restrictions as set out in 10.1 (ii) and (iii) above, civil servants are eligible for the post of President, General Secretary and the Treasurer, and for becoming members of the Executive Committee, provided however they furnish an NOC from their employers as per NSDCI 2011.

v) No candidate shall be qualified to contest for any office of the Federation or for membership of the Executive Council if he / she has any criminal case pending against him / her where the charges have been framed by any Court in India in respect of an offence which is of serious nature under the Indian Penal code / Prevention of Corruption Act, in which there is punishment of imprisonment of more than 02 (two years).

vi) No Candidate shall be qualified to contest for the post of an Office Bearer of the Federation, if he/she has attained the age of 70 years. However, a duly elected office bearer shall continue until the end of his/her term even after attaining the age of 70, provided at the time of getting elected, he/she had not yet attained the age of 70.

10.2 PROCESS

i) General Election shall be held at least once in four years at the General Council to elected the members of the Executive Committee and the Office Bearers of the Federation, in accordance with the provisions of this Constitution.

ii) Election can also be held before due date.

iii) In case of unavoidable circumstances, the election process may be delayed beyond the stipulated 04 (four) year period. In such event, the Federation shall hold the elections as soon as possible, but no later than 06 (six) months beyond the stipulated time.

iv) All nominations for election should be received at the office of the Federation at least 14 (Fourteen) clear days (working days) before the election date.

v) The General Secretary, in consultation with the President shall appoint the Returning Officer and that appointment shall have to be ratified by the Executive Committee.

(President) **(General Secretary)**

vi) Nomination can be withdrawn 05 (five) days prior to the date of election. The final list of candidates shall be sent to all Members by e-mail.

vii) Voting, if required, shall be done by secret ballot. Proxy voting is not allowed.

viii) Guidelines issued for the NSFs following Sports Code 2011, or any amendments thereto, of Ministry of Youth Affairs & Sports, Govt. of India shall be applicable.

ix) In case of a vacancy, due to resignation / termination / death of any executive council member, the President have the power to fill up the vacancy and which shall have to be ratified by the Executive committee, and upon ratification by the Executive committee, such appointment then will remain good until the next election.

x) The federation shall endeavor to ensure that its Executive Committee, to the extent of 25%, comprises of prominent sportspersons.

10.3 TENURE OF OFFICE

i) The President can hold office for a maximum period of 12 (twelve) years, i.e. 03 (three) terms of 04 (four) years, with or without break, and can thereafter be re-elected after giving break.

ii) The General Secretary and Treasurer can hold the office for a maximum of 08 (eight) years i.e. 02 (two) successive terms of 04 (four) years. After which, a minimum cooling off period of 04 (four) years will apply to seek fresh election to either post. But, however incumbent General Secretary or Treasurer after or before completion of the two terms each can contest for the post of President without any cooling off period.

iii) For any candidate elected before he / she attained 70 (seventy) years of age, he / she shall be entitled to complete his / her term of office even after attaining the age of 70 years.

10.4 REMOVAL OF OFFICE BEARERS

Any Office Bearer or any member of the Executive committee may be suspended or removed from his / her post in the Federation by the President for the following reasons:

i) He /she is of an unsound mind and is declared so by the Court;

ii) He / she is involved in any criminal activity, where the charges have been framed by any Court in India, in respect of an offence which is of serious nature under the Indian Penal Code / Prevention of Corruption Act, in which there is punishment of imprisonment of more than 02 (two) years.

iii) He / she is insolvent;

Provided however the suspension has to be ratified by the Executive Committee, and the termination has to be ratified by the General Council.

(President) **(General Secretary)**

11. ATHLETES COMMITTEE

The Federation shall constitute an Athletes Committee. The mission of the Athletes Committee shall be represent the involvement of athletes in the administration of the Federation.

i) The Athletes Committee shall be composed of total 05 (five) numbers of athletes; 04 (four) athletes (2 men and 2 women) shall be elected by the Executive Committee, and 01 (one) athlete shall be nominated by the President / Chairperson of the Athlete's Committee and ratified by the Executive Committee.

ii) The candidates must meet all the following criteria:

- **(a)** Must be an active or retire athlete, having participated in the National Championship in any category.
- **(b)** Must be nominated by his / her Association.
- **(c)** Must be 16 (sixteen) years of age or above at the time when the election takes place.
- **(d)** Must not have been censured for doping / disciplinary offence.

iii) Athletes are only eligible to serve the Athletes Committee for a maximum of 02 (two) terms of 04 (four) years each.

iv) During a General Council Meeting, the Chairperson of the Athletes Committee or a chosen representative of the Athletes Committee should make a presentation regarding the concerns and other relevant matters of athletes. Chairperson of the Athletes Committee or a chosen representative of the Athletes Committee is also eligible to vote in the elections of the Federation.

Removal of Member: A member of the Athletes Committee shall be removed formed such Committee if he / she is censured for disciplinary offence. If a member chooses to resign for other reasons, he / she shall do so by submitting a letter of resignation to the President. Any vacancy such created shall be left vacant till the next regular election of the Athletes Committee.

12. ARBITRATION COMMITTEE

The Arbitration Committee shall be the avenue for resolution of disputes between (i) members of KKFI, (ii) members of KKFI and KKFI, (iii) officials or players, or (iv) any such matter at the national level. The Arbitration Committee will be a body comprising of a total of 05 (five) members (including a Chairperson), to be appointed by the Executive Committee, for a tenure of two years extendable by another term of two years, to conduct Arbitration in such matters. The Arbitration Committee will comprise of reputed legal authorities, eminent jurists and practitioners. The Arbitration Committee shall be impartial and ensure that both parties have unbiased opportunity to represent themselves. The

members and/or their affiliated units shall have the obligation to approach the Arbitration Committee of KKFI, as the mode of resolution of any disputes.

i) Any complaint/claim/dispute may be sent in writing by the aggrieved person/member to the Chairperson of the Arbitration Committee.

ii) The Chairperson of the Arbitration Committee shall form an arbitral tribunal comprising of sole/three arbitrators after inter-alia, taking into consideration the complexity of the matter.

iii) Arbitration Committee will conduct formal hearings for adjudication of disputes between parties.

iv) The seat and venue of arbitration shall be New Delhi.

v) The language of the arbitration proceedings shall be English.

vi) The arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996, as amended from time to time.

vii) The Arbitration process will be concluded as expeditiously as possible, and shall be subject to the time limits prescribed in this regard by Arbitration and Conciliation Act, 1996, as amended from time to time.

viii) The costs of the arbitration proceedings shall be paid by the party(ies), as directed by the Arbitral Tribunal. The costs shall include the fee of the arbitrator(s), administrative expenses, and the reasonable fee incurred in by the parties in the course of the proceedings on legal representation etc.

13. ETHICS COMMITTEE

The Federation shall constitute an Ethics Committee, which shall comprise of 05 (five) members; 04 (four) members (2 men and 2 women), and 01 (one) chairperson. All 05 (five) members (including the chairperson) shall, with approval of the President, be nominated by the General Secretary and subsequently to be ratified by the Executive Committee.

The Ethics Committee shall follow the provisions of NSDCI2011 & IKKF guidelines to safeguard the four key virtues of any sport; fairness, responsibility and respect, which are explained below.

i) **FAIRNESS**

(a) Athletes and coaches must follow established rules and guidelines of their respective sport.

(b) Teams that seek an unfair competitive advantage over their opponent created an uneven playing field which violates the integrity of the sport, the same to be discouraged, and fairness to be maintained.

(c) Athletes and coaches should not discriminated against or excluded from participating in a spot based on their race, gender, sexual orientation, religion, etc.

(d) Officials must apply the rules equally to both teams and should not show bias or personal interest in the outcome of a game.

ii) INTEGRITY

(a) Similar to fairness, in that any athlete who seeks to gain an advantage over his or her opponent by means of a skill that a contest was not designed to test demonstrates a lack of personal integrity and violates the integrity of a sport.

For example, when a player takes being injured or fouled, he is not acting in a sportsmanlike manner because sport is not designated to measure an athlete's acting ability. Faking is a way of intentionally deceiving an official, which only hurts the credibility of officiating and undermines the integrity of a game.

(b) Age Fraud Combat: To prevent Age- Fraud, strict KYC norms to be applied before allowing any player in Sub-Junior or Junior Category. The documents issued by the Govt. of India / State Government and Index Form of the Federation will be considered as Age Proof for verification.

iii) RESPONSIBILITY

(a) To be sportsmanlike requires players and coaches to take responsibility for their performance, actions and emotions.

(b) Sometimes athletes and coaches make excuses as to why they lost a game. A popular excuse is to blame the officiating. The responsible thing to do instead is to focus only on the aspects of the game that you controlled, i.e. your performance, and to question yourself about where / how you could have done better coaching or playing.

(c) Responsibility requires that players and coaches are up to date on the rules and regulations of their sport.

(d) Responsibility demands that players and coaches conduct themselves honorably off the field, as well as on it.

iv) RESPECT

(a) All athletes could show respect for teammates, opponents, coaches, and officials.

(b) All coaches should show respect for their players, opponents, and officials.

(c) All fans, especially parents, should show respect for other fans, as well as both teams and officials.

(d) There should be no sexual harassment of women.

14. POWER, FUNCTIONS & DUTIES

14.1 GENERAL COUNCIL

i) To carry into effect the aims and objectives of the Federation.

ii) To formulate, consider and adopt policies of the Federation.

iii) To hold General Election of Office Bearers and members of the Executive Committee at least once every four years, in accordance with the provisions of this Constitution.

iv) To admit membership to any association/ organization eligible under the Constitution or to terminate membership/s as per the Bye Laws of the Federation.

v) To enforce the penalty or disciplinary action for any violation of the Bye laws and / or the Rules and Regulations or other good governance policies of the Federation.

vi) To appoint Auditor to audit the book of accounts of the Federation.

vii) To adopt the Annual Report, Statement of accounts and sanction the budget estimates.

viii) To consider, and if deemed fit, to ratify all the decisions taken by the Executive Committee.

ix) To explain and interpret the Bye-laws and the Rules and Regulations of the federation and to take decision on any point if not covered under the Constitution.

x) To consider and to approve the amendments of the Constitution as and when considered necessary.

xi) To have powers to frame Rules and Regulations which are not inconsistent with the Constitution.

xii) To exercise such other powers and to perform such other duties as are incidental and expedient to carry out the aims and objectives of the Federation.

xiii) To appoint Committee or Sub-Committee as and when required.

14.2 EXECUTIVE COMMITTEE

i) To manage the affairs of the Federation and to take all actions and executive decisions with respect to the functioning of the Federation.

ii) To consider and approve the Annual Report, Statement of Accounts and sanction the budget estimates before presenting the same to the General Council for its consideration.

(President) **(General Secretary)**

iii) To approve the appointment of office staff as per requirement as well as their dismissal or suspension.

iv) To collect, procure, accept and receive subscriptions, donations, sports goods or assistance in kind, gifts and endowments, and raise funds by adopting all lawful means.

v) To approve the quantum of affiliation fee, renewal fee, players registration fee, competition fee, etc.

vi) To invest the funds of the Federation in such manner as may deem fit.

vii) To purchase, administer, transfer or sell movable or immovable properties for and on behalf of the Federation.

viii) To enter into, vary or carry out and cancel contracts on behalf of the Federation.

ix) To depute the General Secretary or any other office Bearer of the Federation to act on its behalf with full authority to sign any deed or documents or to give valid and effective discharge of duties.

x) To authorise the President / General Secretary / Treasurer, to raise loans for the Federation with approval of the Executive Committee, from Banks / other sources from time to time, as and when required, and, to return the same back to the bank / other sources from the funds of the Federation.

xi) To ratify the nominations made by President to the Indian Olympic Association, International Kho Kho conference or similar events, Athletes Committee etc.

xii) To interpret the bye-laws and the rules and regulations of the Spot of Kho Kho.

xiii) To approve rules and regulations for the conduct of National Championships, Federation Cup, Invitational (International) tournaments etc. in India.

xiv) To prepare, modify and implement administrative and financial guidelines for the Federation.

xv) To make rules and regulations generally for the management of the affairs of the Federation. Such rules and regulations shall be published and be ratified at the next immediate General Council meeting.

xvi) To do all such acts and things as are incidental and conducive to the doing of the forgoing acts or any of them.

14.3 PRESIDENT

The President shall preside over the meetings of the General Council and the Executive Committee and shall direct, supervise and control the activities of the General Council and the Executive Committee.

(President) (General Secretary)

i) To determine the dates, venue & time of the meetings of the Executive Committee and the General Council and any other meetings as deemed fit to fulfill the aims & objectives of the Federation.

ii) To preside over all the meetings of Executive Committee, General Council and all other meetings determined by him / her. And to have a casting vote in case of a tie.

iii) To act as the Constitutional and Executive head of the Federation for the executive / implementation of the Rules, Regulations and Byelaws of the Federation to achieve the aims & objections of the same.

iv) To ensure that the financial position of the Federation is sound and no unauthorized expenditure shall be included. The President shall authorize to sanction expenditure up to any limit for KKFI for any item not included into the budge. Expenditure in the excess of this amount will be sanctioned by the Executive Committee.

v) In case of emergency, the President will have full power to issue order/s for KKFI, which may subsequently be confirmed by the Executive Committee or the General Council as the case may be.

vi) In case of a vacancy due to resignation / termination/ or death of any Executive Council Member, the President have the power to fill up the vacancy and which shall have to be ratified by the Executive Committee, and upon ratification by the Executive Committee, such appointment then will remain good until the next election.

vii) The President may propose the nomination of candidates in Associate Category of not exceeding 4 (four) Vice President (s) 4 (four) Joint Secretary (ies) which shall be subject to ratification by the Executive Council. The appointments in Associate Category may not necessarily be members of any state / Union Territory Association. Individuals so appointed as Vice President (s) and Joint Secretary (ies) shall have no voting rights if invited to attend the KKFI Executive Committee meeting and / or the General Council meeting.

14.4 VICE–PRESIDENTS

In the absence of the President, one of the Vice – Presidents nominated by the President shall perform the duties assigned to the President.

14.5 GENERAL SECRETARY

The General Secretary shall:

i) Subject to the general direction, supervision and control of the President, the General Council and the Executive Committee, the General Secretary shall be responsible for carrying out the decisions of the General Council, Executive

Committee and various Committees and for enforcing these Bye-laws and the Rules and Regulations of the Federation.

ii) Convene all meetings of the General Council, Executive Committee and other sub-Committees and shall keep minutes of all proceedings and resolutions of al such meetings correctly recorded in a book specially provided for the purpose, and such minutes shall, upon questions put, and votes taken thereon, be approved by the President at the meeting and when signed by him / her shall be conclusive evidence of the correctness of the entry.

iii) In consultation with the President shall appoint the Returning Officer and such appointment shall have to be ratified by the Executive Committee.

iv) Be responsible for carrying out all correspondences in the names of the Federation.

v) Be in-charge of all records and documents (including the register of members, players, officials, etc.) as may be necessary for the smooth and efficient working of the Federation.

vi) Have custody and maintain in proper order and condition, all documents, trophies, souvenirs, seals and insignia of the Federation and documents of all moveable and immoveable proprieties of the Federation and maintain up to date stock book and have annual stock taking made of all such properties.

vii) Transact all official business of the Federation.

viii) Exercise a general supervision over the employees of the Federation.

ix) Conduct all affairs of the Federation according to its Rules, Regulations and Bye – laws.

x) Collect or cause to be collected all subscriptions and fees and get it with due diligence all other monies and dues and payable to the Federation.

xi) Ensure that accounts of the Federation have been properly maintained by the Treasurer and are regularly audited.

xii) Prepare every year the Annual Report on the working of the Federation and place the same before the General Council after getting it duly approved by the Executive Committee.

xiii) Initiate any Legal Suit and shall be competent to sign the "Vakalatnama" or other related legal documents including nomination of Advocate in all such cases.

xiv) Be ex-officio member of all the sub- committees.

xv) Have the right to assign charge of certain duties to any one of the Joint Secretaries.

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14.6 JOINT SECRETARIES

The Joint Secretaries shall assist the General Secretary and shall also perform the duties assigned to them from time to time by the Executive Committee or the General Secretary or the General Council.

14.7 TREASURER

The Treasurer shall:

i) Be in charge of the all the funds, finance and accounts of the Federation.

ii) Maintain and keep proper books and accounts in respect of all sums of money received and expended by the Federation and its assets and liabilities.

iii) Prepare and present the statement of accounts of the income and expenditure of the

iv) Make all payments of the Federation after the connected bills and vouchers have been duly checked by him / her and passed for payment by the General Secretary.

v) Perform such duties as may be specifically assigned to him / her by the General Council or the Executive Committee.

14.8 MEMBERS

i) All Members shall abide by the applicable Bye laws, and the Rules and Regulations of the Federation.

ii) Member Associations shall be responsible for conducting District / State/ Union Territory Championships or selection trials, Each Member Association shall send its team to all National Championships. Member Associations shall be held responsible for the conduct of their representatives at the National Championships.

iii) Any penalty imposed by the Federation on any of its Members for any infraction of the principles set forth in its Rules, Regulations and Bye –laws shall be honored by other Members.

iv) Disciplinary action whenever taken against any Member in its jurisdiction shall be reported to the General Secretary within 10 (ten) days of the action having been taken. An appeal against such action of the affiliated Member shall lie with the Executive Committee and such decision shall be final and binding.

v) Notice of any motion to be brought forward before the Annual General Council Meeting of the Federation by a Member shall be sent in writing to the General Secretary at least 14 (fourteen) days before the date of meeting. Such motion shall be considered as Agenda of the meeting with recommendations thereon, if any.

vi) To avoid disputes in the Member Associations, the presence of an Observer from the Federation will be mandatory during the election meeting of the Member

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Associations. The Observer will be sent to the election meetings of the Member Associations, who submit the list of their units along with a copy of the Constitution and other relevant information as deemed necessary. Proceedings of Election meeting of the State without the presence of the Observer will not be accepted.

vii) The State/UT members of KKFI along with their affiliated district units, shall have a legal status as a voluntary registered body, not being a proprietary concern or a partnership firm and should exist for the sole purpose of the development of the sport of Kho Kho. Further, the State/UT members of KKFI along with their affiliated district units, shall have an exhaustive written constitution in unambiguous terms, providing for its efficient functioning, in particular, election of office bearers, truly representative character of the general body, protection of the interest of players, promotion of the game, maintenance and audit of accounts etc.

viii) The State/UT members of KKFI must have registered district units from a minimum of 50% of the total Districts in the relevant State affiliated with them. While granting recognition/affiliation to a State/UT Association, the KKFI shall take into consideration the truly representative character of the State/UT Association so as to ensure that only the truly representative body of the sport of Kho Kho, gets recognition from each State/UT.

ix) The State/UT members of KKFI along with their affiliated district units, shall follow and abide by the provisions of the National Sports Development Code of India, 2011 and any subsequent amendments or subsequent instructions/directions issued by the Ministry of Youth Affairs and Sports, Government of India.

15. MEETINGS

15.1 ANNUAL GENERAL COUNCIL MEETING

The Annual General Meeting of the General Council shall be held every year at a place, date and time to be decided upon the President, Kho Kho Federation of India.

The agenda of the Annual General Meeting shall include:

i) Confirmation of the minutes of the previous Annual General Meeting and of the Special General Council Meetings, if any.

ii) Consideration and adoption of the General Secretary's Annual Report on the working of the Federation.

iii) Consideration and passing of the audited Statement of Accounts of the year and the budget for the next year to be submitted by the Treasurer.

iv) Appointment of Auditors and fixing their remuneration.

v) Election of the Executive Committee members and the Office Bearers of the Federation (if due).

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vi) Consideration of the Annual Kho Kho Calendar.

vii) Amendment (s) to the Constitution (if any).

viii) Any matters of which due notice has been given or other matters with the permission of the Chair.

ix) Any matter affecting the welfare of the Federation, which the President may bring or allow to be brought before it. This shall include discussion about development activities and analysis of programmers and policies of the Federation. The President can call meeting on telephonic message also.

15.2 SPECIAL GENERAL COUNCIL MEETING

Special General Council Meeting may be summoned at any time by the General Secretary with permission of the President, and / or shall be convened, on a writing requisition signed by the presidents and / or secretaries of not less than 50 % of the Member Association, within one month from the date of receipt by the President or General Secretary of the said requisition. The Agenda should be mentioned in the notice of the Meeting and no subject other than that for which the Meeting is convened shall be taken up for discussion in such meeting.

15.3 EXECUTIVE COMMITTEE MEETING.

i) Executive Committee Meetings shall be held at least once a year.

ii) Executive Committee Meetings may be called by the General Secretary with prior approval of the President as and when needed and will be called as the Special Executive Committee Meetings.

iii) President can also call for Emergent Executive Committee Meetings.

15.4 NOTICE AND QUORUM FOR MEETING

i) In convening meetings, the notice period and the quorum as given hereunder shall be observed:

#	Meeting	Notice period	Quorum
(a)	Annual General Council Meeting	21 Clear days	1/3rd of the effective strength of GC Members as on date
(b)	Special General Council Meeting	14 clear days	
(c)	Executive Committee Meeting	14 clear days	1/3rd of the effective strength of EC Members as on date
(d)	Special Executive Committee Meeting		
(e)	Emergent Executive Committee Meeting	2 clear days	1/3rd of the effective strength of EC Members as on date
		(*Invitees will not be counted in the quorum)	

Note: Clear means the date of posting or calling by phone or courier / speed post / by Email is exclusive in number of days.

ii) On any issue of very urgent nature and under special circumstances when a meeting of the Executive Committee cannot be convened, the General Secretary with the permission of the President my obtain the approval of the members of the Executive Committee (as the case may be) by circulation and act accordingly, provided the majority members favour the proposal so circulated. But such cases must be placed at the next meeting of the General Council (as the case may be) by circulation and act accordingly, provided the majority members favour the proposal so circulated. But such cases must be placed at the next meeting of the General Council (as the case may be) for formal ratification and record.

16. VOTING

16.1 GENERAL COUNCIL

i) Each Member Association shall have two votes in the General Council.

ii) Chairman for chosen representative of the Athletes Committee shall have one vote.

iii) No other members of the General Council shall have voting rights.

16.2 EXECUTIVE COMMITTEE

Each member of the Executive Committee shall have one vote. Resolutions shall, except as provided otherwise, be passed by a simple majority. In case of a tie, the President shall have the casting vote.

17. FINANCE

17.1 SOURCE OF INCOME

The fund of the Federation shall consist of:

i) Affiliation Fee

ii) Donations

iii) Aid / Grants including from the Sports Authority of India, Government or Institutions or Departments, Trusts, Etc.

iv) Sponsorship Fee

v) Competition Fee

vi) Interest from banks or other properties

vii) Royalty and other sources

17.2 BANK ACCOUNT

i) The Federation shall have an account in nationalized or scheduled bank or other banks as approved by the Executive Committee.

ii) The bank account of the Federation shall be operated jointly by the Treasurer with either the President or the General Secretary as decided by the Executive Committee.

17.3 AUDIT

The accounts of the Federation shall be audited at least once a year by a CAG approved Auditor appointed by the General Council at the Annual General Council Meeting.

18. SECRECY

Every Office Bearer of the Federation, officials, employees, coaches or any other person involved in the working of the Federation shall, before entering upon his / her duties, be deemed to have pledged himself / herself to observe a secrecy respecting crucial matters of the Federation among themselves, with the members of the Federation, the public and the press and thereby pledge himself / herself not to reveal any of the matters may come to his / her knowledge in the discharge of his / her duties except when required to do so by the Executive Committee.

19. MISCELLANEOUS

i) The Federation may sure or be sued in the name of the General Secretary. A lawsuit can only be filed at the place of office of the Federation.

ii) Outgoing office – bearers and committee/s shall handover the charge of the office to the incoming office – bearers / committee, as applicable, at the end of the election meeting of the General Council. The records etc. shall be handed over within 21 (twenty-one) days from the date of the General Council Meeting with detailed list of things/ records to be handed over.

iii) Any office bearer or persons holding any posts with the Federation shall resign immediately in writing to the Federation if any criminal case is filed against that person where the charges have been framed by any Court of India, in respect of an offence which is of serious nature under the Indian Penal Code / Prevention of Corruption Act, in which there is punishment of imprisonment of more than 02 (two) years.

20. AMENDMENTS

Any amendment required to be made to any provision of this Constitution/Bye Laws, in form of alteration, extension, abridgement or amendment shall be proposed in the EC/GC meeting (whichever is held earlier) held in accordance with these bye-laws. All such proposition(s) shall be carried into effect only when the same are passed by a majority of 2/3 (two-third) of the representatives present and voting at the GC Meeting. Provided

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however, if any such amendment passed by the EC as per the provisions above, the same shall need to be ratified by the GC by 2/3 (two-third) majority of the representatives present and voting.

21. RESIDUARY POWERS

Any matter not provided for in these Bye Laws shall be dealt with by the General Council.

22. DISSOLUTION

The Federation shall be dissolved at the General Council Meeting specially called for the purpose either by the General Council or upon requisition of ¾th (three forth) number of members, provided that 2/3rd (two third) members present, vote for the same.

If, upon the dissolution of the Federation, there shall remain after the satisfaction of all its debts and liabilities any property whatsoever the same shall not be paid to or distributed amongst the members of the Federation or any of them but shall be given to a society carrying on similar objects on such terms and conditions to be determined by votes of majority of members present personally, or in default thereof as the appropriate Court of Union Government may determined on that behalf.

Dissolution shall be as per provisions laid down under Section 13 and 14 of the Societies Registration Act, 1860, as applicable to NCT of Delhi.

22.1 NATIONAL ANTI–DOPING AGENCY (NADA)

Kho Kho Federation of India undertakes to abide by the applicable laws / rules framed by National Anti-Doping Agency, which is mandatory for the Doping Regulations and will take all necessary steps required for its implementation.

All Members shall abide by such anti – doping laws / rules.

22.2 EXCLUSIVE JURISDICTION OF DELHI COURTS

Subject to 6 (i) (Arbitration Committee) hereinabove, all disputes and matters related thereto, shall be subject to exclusive jurisdiction of the courts at Delhi / New Delhi.

23. ESSENTIAL CERTIFICATE

It is certified that this a correct copy of the Bye-laws of the Federation.

NOTE: Kho Kho played in any form will be controlled and organised under Kho Kho Federation of India and the rules will be framed by the Kho Kho Federation of India and shall be implemented by the State/Units.

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